Note: This notice is a partial translation of the Japanese original for reference purposes only. In the event of any discrepancy between this translation and the Japanese original, the original shall prevail. The Company assumes no responsibility for direct, indirect or any other forms of damages arising from the translation.

Stock Exchange Code 6436 June 5, 2020

To Shareholders with Voting Rights:

Hiroyuki Tsuda President & Representative Director Amano Corporation 275 Mamedocho, Kohoku-ku, Yokohama

### **NOTICE OF**

### THE 104th ANNUAL SHAREHOLDERS MEETING

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

Please be informed that we will hold the 104th Annual Shareholders Meeting of Amano Corporation (the "Company"). The meeting will be held for the purposes as described below.

If you are unable to attend the meeting, you may exercise your voting rights in writing or online via the Internet. Please review the attached Reference Documents for the Shareholders Meeting, and exercise your voting rights by 5:00 p.m. on Thursday, June 25, 2020 Japan standard time.

Date and Time : Friday, June 26, 2020 at 10:00 a.m. Japan time
Place : Conference room at the Company located at 275 Mamedocho, Kohoku-ku, Yokohama

### 3. Meeting Agenda for the Shareholders Meeting:

Matters to be reported : 1.

- The Business Report, Consolidated Financial Statements for the Company's 104th Fiscal Year (April 1, 2019–March 31, 2020) and results of audits by the Accounting Auditor and the Audit & Supervisory Board of the Consolidated Financial Statements
- 2. Non-consolidated Financial Statements for the Company's 104th Fiscal Year (April 1, 2019–March 31, 2020)

### Proposals to be resolved:

**Proposal 1:** Appropriation of Surplus Retained Earnings

**Proposal 2:** Appointment of 2 Directors

**Proposal 3:** Appointment of 2 Audit & Supervisory Board Members

## 4. Guidance on Exercising Voting Rights, etc.

- (1) If you wish to exercise your voting rights in writing, please indicate approval or disapproval on the enclosed voting rights exercise form, and return it so that it is received by 5:00 p.m., Thursday, June 25, 2020.
- (2) If you wish to exercise your voting rights via the Internet, please use the login ID and provisional password provided on the voting rights exercise form on the online voting website (<a href="https://evote.tr.mufg.jp/">https://evote.tr.mufg.jp/</a>) and follow the on-screen instructions to indicate approval or disapproval by 5:00 p.m., Thursday, June 25, 2020.
- (3) In the event you vote both in writing and online, your online vote shall be deemed effective and counted.

(4) In the event you vote multiple times online, your intention indicated on the last vote shall be deemed effective and counted. The same rule shall apply to multiple votes via multiple devices, such as PC, smartphones, or feature phones.

When attending the meeting, please submit the enclosed voting rights exercise form at the reception desk.

# **Reference Documents for the Shareholders Meeting**

### **Proposals and References**

# **Proposal 1: Appropriation of Surplus Retained Earnings**

The Company places great importance on its policy for dividend payments to its shareholders. Fundamental to this is its policy for the return of profit to shareholders, based on appropriate results-based distributions of profits.

Dividends shall be determined based on a payout ratio of at least 40% on a consolidated basis, a ratio of dividend to net assets of at least 2.5% and Total Return Ratio of at least 55%.

### Year-end dividend

- (1) Type of dividend property Cash
- (2) Allocation of dividend property to shareholders and its total amount We intend to pay a year-end dividend of JPY56.00 (ordinary dividend JPY36.00, special dividend JPY20.00) per common stock of the Company.
  - This shall equate to a total dividend payment of JPY4,202,588,768.
  - As a result, the annual dividend including the interim dividend shall amount to JPY84.00 (ordinary dividend JPY64.00, special dividend JPY20.00) per share, a year-on-year increase of JPY4.00 (ordinary dividend JPY4.00).
- (3) Effective date of allotment of surplus retained earnings June 29, 2020

# **Proposal 2: Appointment of 2 Directors**

At the conclusion of this Shareholders Meeting, two Directors, Mr. Takeshi Akagi and Mr. Yasuhiro Sasaya will resign from their posts. Accordingly, the Company proposes the appointment of two Directors as substitutes.

In addition, since these two candidates will be elected as substitutes for the resigning directors, the term of office will be until the expiration of the other directors in accordance with the Articles of Incorporation of the Company.

The candidates are as follows:

No.	Name (Date of birth)		Career summary, status and responsibilities in the Company, and significant concurrent positions	Number of shares of the Company held
1.	* Kirihito Ninomiya	April 1987	Joined the Company	3,500
		April 2011	Deputy General Manager of Time Information Business Unit of the Company	
		April 2014	General Manager of Chubu Regional Sales & Marketing Unit of the Company	
		April 2016	President & Representative Director of Amano Business Solutions Corporation	
		April 2017	General Manager of Time Information Business Unit of the Company	
	(September 28, 1963)	April 2018	Operating Officer of the Company (current position)	
		April 2018	General Manager of Time Information Business Unit of the Company and President & Representative Director of Amano Business Solutions Corporation	
		April 2019	General Manager of Time Information Business Unit of the Company	
		April 2020	Sales & Marketing / Business Supervisory and General Manager Comprehensive Strategy Planning of the Company (current position)	
2.	* Fujinori Tazo (November 23, 1964)	April 1987	Joined the Company	
		April 2016	Deputy General Manager of R&D Unit and Division Manager of Technology R&D Division of the Company	3,200
		April 2018	Deputy General Manager of R&D Unit and Division Manager of Innovation R&D Division of the Company	
		April 2019	Operating Officer of the Company (current position)	
		April 2019	General Manager of R&D Unit of the Company and Technology Desk Amano USA Holdings, Inc.	
		April 2020	R&D Supervisory / General Manager R&D and Domestic & Overseas R&D Supervisory of the Company (current position)	

(\* Indicates a candidate to be newly appointed as Director.)

(Note) There are no special interests between the candidates and the Company.

# Proposal 3: Appointment of 2 Audit & Supervisory Board Members

The term of office of Audit & Supervisory Board Member, Mr. Toru Ueno will expire at the conclusion of this year's Annual Shareholders Meeting, and Mr. Bungo Nogawa will be retiring by resignation of this year's Annual Shareholders Meeting. Accordingly, the Company proposes the appointment of 2 Audit & Supervisory Board Member.

Furthermore, the Audit & Supervisory Board has approved the submission of this proposal.

The candidates are as follows:

No.	Name (Date of birth)		Career summary, status and responsibilities in the Company, and significant concurrent positions	Number of shares of the Company held
1.	* Masahiko Morita	April 1982	Joined the Company	
		April 2007	Division Manager of Corporate Administration Division of the Company	16,100
	(August 11, 1959)	April 2013	Operating Officer of the Company (current position)	
		April 2013	Division Manager of the Accounting Division of the Company	
		April 2019	General Manager of Internal Audit of the Company	
	* Yasuhiro Sasaya (December 22, 1958)	April 1981	Joined the Company	
2.		April 2003	General Manager of Kanto Regional Sales & Marketing Unit of the Company	
		April 2007	General Manager of Kanagawa & Shizuoka Regional Sales & Marketing Unit of the Company	
		April 2011	General Manager of Tohoku & Hokkaido Regional Sales & Marketing Unit of the Company	
		April 2013	Operating Officer of the Company	
		April 2013	General Manager of Time Information Business Unit of the Company	14,300
		April 2015	General Manager of Tokyo Metropolitan Sales & Marketing Unit of the Company	
		June 2015	Director of the Company (current position)	
		April 2018	Managing Operating Officer of the Company	
		April 2018	Sales & Marketing / Business Supervisory and Domestic Group Company Supervisory of the Company	
		February 20	20 Sales & Marketing / Business Supervisory of the Company	

(\* Indicates a candidate to be newly appointed as Audit & Supervisory Board Member.)

(Note) There are no special interests between the candidates and the Company.